



EMAIL

To: PIRON Marzia

From: BIDOGLIO Giovanni
Head of Unit

Copy: KOENIG Zsuzsanna
DG MARE

Number of pages: 4 (this page included)

SUBJECT

STECF EWG 18 01

Data gaps and Biomass Escapement Strategy for Adriatic anchovy and sardine

DATE

26/02/2018 (starting at 09:00) – 02/03/2017 (until 13:00)

PLACE

Joint Research Centre

Building 5A

Via Enrico Fermi 2749

I-21027 Ispra (VA)

ITALY



Subject: Invitation letter

Dear Madam,

You are hereby invited, as an observer, to participate in the **STECF EWG 18 01** meeting on **Data gaps and Biomass Escapement Strategy for Adriatic anchovy and sardine** which will take place in **JRC Ispra** between **26/02-02/03/2018**.

The draft agenda for the meeting will be sent by the meeting's chair shortly.

See Annex on Specific Privacy Statement in English.

Please note that the Commission does not reimburse the travel and subsistence costs of observers.

I wish you a successful meeting.

Yours sincerely,

Electronically signed
Giovanni BIDOGLIO
Head of Unit

ANNEX

SPECIFIC PRIVACY STATEMENT

Description: Personal data related to this invitation will be processed in accordance with Regulation (EC) n° 45/2001 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Purpose: The purpose of the processing of personal data for the meeting is: Management of the meeting, including management of: lists for contacts, invitations, participants, reports, distribution of reports, feedback on reports, meeting follow-up, follow-up meetings, follow-up actions, information sharing.

Personal data collected and further processed are:

- data necessary for the organisation and management of the meeting, such as Gender (needed for the right title)/name/surname/profession/ postal & e-mail addresses/ phone number/fax number...;
- identity/passport n°/date of birth (for access control purpose by security guards to the Commission's premises – see DPO-508);
- information about the form of transport used & hotel, and banking information (for purpose of reimbursement of travel expenses/allowances – see DPO-372);
- if you are invited as a member/observer of a Commission Experts Group, some of your personal data (listed in the Notification DPO-2194) will be made publicly available in the Commission's Register of Expert Groups (http://ec.europa.eu/secretariat_general/regexp/) for as long as the membership upholds and/or until removal from the public site is requested, in view of the transparency policy of the European Institutions¹ and the need to inform the public of the identity and qualifications of the experts advising the Institution.

Controller: Head of Unit "Human resources, IT and document management", DG Maritime Affairs and Fisheries.

Recipients: The access to all personal data as well as all information collected in the context of this meeting, and the organisation thereof, is only granted through UserId/Password to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users typically are: The chairman and the secretary of the meeting, both supported by a team in the operational services inside DG Maritime Affairs and Fisheries.

Data retention: Your personal data will be part of a list of contact details shared internally amongst the Commission services for the purpose of contacting data subjects in the future in the context of the Commission's activities.. If you do not agree with this, please contact the Controller by using the Contact Information mentioned in the invitation letter and by explicitly specifying your request.

¹ See also 'COM(2007)127 final' and http://ec.europa.eu/transparency/eti/index_en.htm

Contact: Please use the contact information mentioned in the invitation letter.

Recourse: Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor.